

Subcontractor Safety Management

1. Scope

It is the obligation of all subcontractors to comply with applicable company, Federal, State and local safety and health regulations and standards. The purpose of this program is to maintain a safe working environment for the employees, subcontractor employees, owners' representatives, visitors, and the general public by managing subcontractors successfully.

2. Pre-Bid Requirements

The Subcontractor Performance Questionnaire, any special provisions or requirements that are above and beyond the standard safety and health laws and regulations shall be sent to the subcontractor prior to bidding.

The Subcontractor Performance Questionnaire shall be completed and sent back with the bid. If the subcontractor bids on multiple projects during the year, they shall update the form on an annual basis.

3. Post-Bid Requirements

When a contract is awarded, we will identify with each subcontractor if they have their own Safety and Health program that meets or exceeds our standards or they will adopt our program.

If the subcontractor chooses adopt our program they shall acknowledge this in writing from their Project Manager or a senior manager of the company. If they choose to adhere their own program, they must submit the following documents before mobilizing and starting work on the project. These documents will be reviewed by a member of the Safety Department.

- A copy of the Subcontractors written Safety and Health Program, or Injury and Illness Prevention plan and Emergency Response Plan. This shall meet or exceed our company safety requirements.
- A completed and current Job Hazards Analysis or Work Plan that address hazards and corrective actions.
- Any company Safety and Health policies that are required or pertain to the work being performed.
- The Subcontractor's Drug & Alcohol Testing Policy and that all subcontractor employees have been tested and meet the company criteria.
- Identifying the Competent Person(s), individuals trained in First Aid and CPR, and their training records.
- Acknowledgment of the subcontractor's responsibility to immediately report of any OSHA or government agency inspections, all incidents, and investigate as required by our policy.

- Subcontractor's training records for the employees who will be working on the project.
- Subcontractor's responsibility to conduct and document weekly safety and health training meetings for all employees and furnish the documentation to the project upon request.

4. Pre-Job Planning Meeting

Prior to the start of work, all subcontractors must participate in a pre-job planning meeting. The subcontractor's Project Manager or senior manager or supervisor on site should attend this meeting. The meeting must be documented with minutes or on the Subcontractor Pre-Job Safety Meeting form with the attendance sheet. Prior to the time that this meeting is held, the following information must be received from the Post Bids Requirements section.

5. Subcontractor Safety Conformance Auditing

It is expected that all subcontractors will abide by their safety and health program along with all applicable Federal, State and local safety and health regulations and standards.

We reserve the right to stop any part of the work, which we deem to be unsafe until satisfactory corrective action has been taken. Furthermore, we reserve right to remove subcontractor employees for safety violations.

If the subcontractor does not adhere to our safety and health program, their safety and health program or violates applicable Federal, State and local safety and health regulations and standards, we have the right, to take appropriate action as outlined in our contract.